



CDSS

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COMMUNITY CARE LICENSING DIVISION



UPDATE Winter 2010

To the Child Care Community

Hope this is a healthy, happy and prosperous year for everyone! We are into the eighteenth year of our efforts to keep the child care community informed about licensing programs and services. The Updates continue to be an important method for sharing information. We appreciate your support in sharing these Updates with those in your organization and others interested in child care issues.

You may find the topic of your choice in each Update without having to scroll down. Just put your cursor over the blue highlighted subject heading that you wish to review, hold down the control and shift buttons at the same time, and you will be taken to that area of the Update.

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SUMMARY

LICENSING MANAGEMENT INFORMATION

RETIREMENTS

Fred Gill, Regional Manager of the Bay Area Child Care Regional Office (BARO) has retired. Fred has been with the Department of Social Services for almost 30 years and has been a regional manager for both the Peninsula Child Care Regional Office in San Bruno and the BARO office in Oakland. Fred was a compassionate manager, and was always able to look at both sides of an issue to make fair decisions. We will miss his leadership and his wonderful sense of humor.

Manuela Moralez, Licensing Program Manager (LPM) in the Chico Child Care Regional Office, retired last month after 31 years of state service. Manuela has been in the Chico office for 28 of those years. When she was a Licensing Program Analyst, she covered a caseload of both residential and child care facilities. After promoting to an LPM I, the residential and child care program separated, and she chose to stay with the child care program. Manuela has been an invaluable member of the Community Care Licensing Division (CCLD) staff, and her dedication to the protection of children has always been obvious. We will miss her!

NEW APPOINTMENTS

Barbara Bobincheck has been appointed as the new Regional Manager for the BARO office in Oakland. Barbara was a Licensing Program Analyst (LPA) with the residential program in Los Angeles until she moved to the San Francisco Bay Area in 1990. At that time, she took an LPA position with BARO and was promoted to a Licensing Program Manager I in 1998. Over the years she has developed invaluable relationships with the child care network in the Bay Area, and is well-respected by everyone with whom she works. We are very pleased that Barbara has accepted the position of Regional Manager in BARO. Please join us in welcoming her to this position.

Scott Herring has been appointed as the new Northern Child Care Advocate. The Child Care Advocate is a member of the Child Care Policy and Advocacy Unit within the Child Care Policy and Support Bureau, Child Care Program Office. There are currently two Child Care Advocates in the State—one in the North and one in the South. Scott is responsible for covering the northern areas of the State, which include those counties within the jurisdiction of the Chico, Rohnert Park, River City, Fresno, Bay Area, Peninsula and San Jose Child Care Regional Offices.

His activities include providing information to the public, providers, and parents regarding child care licensing laws, regulations, policies and procedures; and serves as liaison to businesses, education groups, child care provider organizations, Resource and Referral Agencies, and other child care programs.

The mission of the Child Care Advocate is to provide a link between child care licensing and the community and seek to promote the delivery of quality child care in California

through communication, knowledge, and advocacy. Scott was previously an LPA in the Fresno Child Care Regional Office so he brings a wealth of information, resources and experience to the position. The Northern Child Care Advocate position has been vacant for almost a year! Scott is based in the Fresno Child Care Regional Office and may be reached at (661) 316-8088. Congratulations, Scott, and welcome to the Child Care Advocate team!

Nancy Seibert has been appointed Manager of the Child Care Policy and Advocacy Unit, within the Child Care Policy and Support Bureau, Child Care Program Office. Nancy brings a wealth of information and experience to the position. Nancy has been with CCLD since 1978 and has served in numerous capacities in the Child Care Program Office which included being an administrative analyst and a child care policy analyst. A major part of Nancy's job over the last couple of years has been development and maintenance of the child care licensing website. In addition to most recently being a child care policy analyst and webmaster, Nancy has been a policy analyst for all of the residential categories, and has served as an LPA. In the late 1980's, Nancy was appointed to a limited-term manager position and was responsible to carry out the mandates of SB 185, which was to form a task force to study and report to the Legislature on level of care recommendations for Residential Care Facilities for the Elderly. Please join us in welcoming Nancy to her new position.

LICENSING REQUIREMENTS

It is the licensee's responsibility to be aware of any new requirements affecting their facility. A summary and implementation plan for pertinent bills chaptered in 2009 that affect child care facilities is available on the CCLD website at:
<http://ccl.dss.cahwnet.gov/PG830.htm>.

Unless otherwise noted in the summary and implementation plan, bills become effective January 1, 2010. We encourage licensees to review the summary and implementation plans to ensure compliance with the provisions of new laws. If you have any questions, you are encouraged to contact your local licensing regional office.

STATE OF CALIFORNIA EMERGENCY MEDICAL SERVICES AUTHORITY (EMSA)

Child Care First Aid, CPR, and Preventive Health and Safety Practices Training
Program, December 2009

In 1993, the EMSA Child Care Training Unit was established as a result of a legislative mandate that recognized that children in preschool and before- and after-school care must have access to emergency care and that their caretakers should be trained in first aid as well as illness and injury prevention. Section 1797.191 of the Health and Safety Code mandates EMSA to set standards to review and approve curricula, and monitor course quality and instructor qualifications of those individuals who teach child care

providers how to prevent and treat illness and injury of children in their care. The California Code of Regulations, Title 22, Division 9, Chapter 1.1, are the EMSA regulations that set the minimum standards for child care provider training. The term “child care providers” applies to child care homes and facilities, foster care, crisis nurseries, certain youth camps, certain pre-schools, and other licensed providers.

The Child Care Pediatric First Aid and CPR Training Program approves pediatric first aid and CPR curricula submitted by training programs throughout the State that is used to train California’s child care providers. The Preventive Health and Safety Practices Training Program reviews and approves curricula that is used to teach child care providers about how to prevent injuries and communicable illness in child care homes and facilities.

The way that EMSA administers the training program is that private training businesses apply to EMSA to have their training reviewed and approved. EMSA works with businesses to get their training approved so that they may provide the training directly to child care providers. EMSA deals mostly with the program directors, and it is the responsibility of the program directors to provide information about EMSA approval and requirements to their instructor staff. If there are questions that the approved program staff cannot answer, then EMSA is happy to help. One of EMSA’s jobs is to answer questions from instructors, as well as child care providers.

It is important to educate child care providers that when they are searching for approved training and instructors—“Buyer Beware”! This means that the child care provider should ensure the training program or instructor is approved BEFORE paying for and taking the course! This can be done by making sure you have the name of the instructor, an ID card with a number issued by the training company the instructor is approved by, and a telephone number to call and check on the instructor’s approval status. Call the training company, use the number from the ID card and instructor’s name, and ask if this instructor is approved to train child care providers in California.

EMSA approved training providers can be verified by asking the instructor if they can provide their ID card and number, a telephone number for the training company they are approved by, and if they can provide EMSA course completion stickers. Call the training company they are approved by and then call EMSA if you are still unsure.

The second bit of advice for child care providers is that they must do some homework before taking and paying for a training course. You should verify the trainer’s approval, and you should be sure you are taking the appropriate course. When you talk to an instructor or training program, tell them you are a child care provider, and are taking the course for your licensing requirements. Be sure of what your licensing requirements are by talking to your Licensing Program Analyst and reviewing pertinent licensing regulations.

Complaints about EMSA approved training instructors or programs can be sent to Tim De Herrera at (916) 322-4336, extension 427. You can also contact him via e-mail

at: tim.deherrera@emsa.ca.gov. The name of the instructor, telephone number, training company or program name, date of training, and information about the nature of the complaint are needed. Be sure to also leave contact information about yourself, including name and telephone number, so you can receive updates about your complaint. Remember, you, as a child care provider, are the customer that receives the end product (training courses) in this situation. You have the most accurate information about any complaint, so your participation in the complaint process is very important.

To find the child care page on the EMSA website: go to www.emsa.ca.gov
Click on the tab at the top of the page that says, “EMS Personnel.”
Click on the link that says “Child Care and Bus Driver Training and Information”

Scroll down the page to find the documents you need. You can view statutes and regulations (the laws that govern the program), frequently asked questions, and lists of approved training programs for both the child care first aid and CPR training, and the preventive health and safety training. The lists of approved programs are updated once a month, at the beginning of the month, so occasionally updates may lag and may not be completely accurate when you view them. That is why it is important to do your homework! You can also view EMSA’s child care provider asthma education documents on the website.

For help regarding EMSA child care provider *first aid and CPR* training programs, you may contact Lucy Chaidez at (916) 322-4336, extension 434;
lucy.chaidez@emsa.ca.gov.

For questions about the preventive health and safety practices training, complaints about any of the training (whether it be for the first aid, CPR, or preventive health and safety practices training) please contact Tim DeHerrera at (916) 322-4336, extension 427; tim.deherrera@emsa.ca.gov.

APPROPRIATE TOYS AND EQUIPMENT

It is difficult for licensees, parents and Licensing to stay abreast of the new and innovative baby equipment now available to parents. With regard to baby-walkers, Health and Safety Code, Section 1596.846(b) and (c) prohibit child care facilities from having such baby equipment on the premises. A “baby walker” means any article described in paragraph (4) of subdivision (a) of Section 1500.86 of Title 16 of the Code of Federal Regulations (CFR). This includes baby-bouncers and walker-jumpers. Equipment not matching the descriptions in the CFR is allowed in child care facilities unless it is determined upon inspection at the facility that they are clearly unsafe. For example, licensing will inspect the equipment/toy to ensure there are no sharp or pointed parts, broken areas, or any other features which could clearly pose a health and safety risk to children in care. Please refer to Child Care Center licensing regulations, Title 22, Section 101239(n)(1), which requires that furniture and equipment be maintained in good condition, free of sharp, loose or pointed parts, and prohibits baby walkers. For Family Child Care Homes, please refer to licensing regulation Title 22,

Section 102417(d) and (g)(10), which require that the home provide safe toys, play equipment and materials, and prohibit baby walkers on the premises.

GENERAL HEALTH AND SAFETY INFORMATION

WINTER WEATHER HEALTH TIPS

Though most of California experiences relatively mild winters, cold weather does occur and there is always the potential for freezing weather. Young children, children who take medications that can interfere with the body's ability to regulate temperature, or children who are medically fragile are particularly susceptible to the cold. The CCLD website provides links to winter health tips, which include:

- California Emergency Management Agency tips on preparing your home and family, dressing for the weather, safe travel, and handling symptoms of cold exposure, at <http://www.oes.ca.gov/WebPage/oeswebsite.nsf/Content/56F9FA984D0F97EF8825740200627D8C?OpenDocument>
- CCLD Winter Weather Health Tips, such as treatment of hypothermia and avoiding exposure to carbon monoxide in the home, at <http://cclld.ca.gov/res/pdf/WinterWeather.pdf>.
- Centers for Disease Control and Prevention Extreme Cold: A Prevention Guide to Promote Your Personal Health and Safety, which discusses emergency supplies for the home, indoor safety, and monitoring body temperature, at <http://cclld.ca.gov/res/pdf/ExtremeCold.pdf>.

STANDARD PRECAUTIONS

Many of you are probably already aware of the importance of standard precautions, now considered to be the basic level of infection control. Standard precautions include, and are very similar to, universal precautions. Like universal precautions, standard precautions apply to blood and body fluids. But standard precautions *also* apply to body substances and fluids such as urine, feces, wound drainage, gastric drainage, and mucous membranes of the nose and mouth.

To assist licensees and providers, especially during this time when there is so much concern about H1N1 (Swine) and seasonal influenza, we have prepared [CCL Information Release No. 2009-03, Standard Precautions](#). While the licensing agency will not be enforcing the use of precautions that are beyond those currently required in the licensing regulations, licensees and providers are encouraged to use standard precautions routinely as “best practices” for the protection of clients, facility staff and visitors. This information release was prepared in consultation with the California Department of Public Health.

NOROVIRUS (“STOMACH FLU”) AND OTHER HEALTH-RELATED INFORMATION

This is a reminder to licensees that information about Norovirus and other health-related topics are available on the CCLD website at <http://ccld.ca.gov/pg535.htm>. Sometimes called “stomach flu,” a Norovirus infection is a gastrointestinal illness (not a respiratory infection) that causes nausea, vomiting, diarrhea, abdominal cramps, and low-grade fever (or none at all). Please also see the [Norovirus Q&A](#) prepared by the California Department of Public Health, and the federal Centers for Disease Control and Prevention’s [Norovirus website](#).

INFLUENZA VACCINATION UPDATE

In our last *Update*, we provided information regarding the importance of vaccination as a prevention measure for both H1N1 (Swine) and seasonal influenza. The California Department of Public Health (CDPH) continues to recommend that all clients and facility staff be vaccinated against seasonal flu as soon as possible. But the seasonal flu vaccine is not expected to protect against H1N1 flu, or vice versa. Fortunately, the H1N1 vaccine is becoming more and more available in California. Please continue to watch for H1N1 vaccine updates in your area, and contact your healthcare provider or [local health department](#) if you have questions. Other resources include CDPH’s [H1N1 Vaccination Locations](#) website—and the CDPH H1N1 flu hotline at (888) 865-0564. For continuously updated information on the H1N1 flu pandemic, please see www.cdph.ca.gov and www.flu.gov/.

HIB IMMUNIZATION UPDATE

In the May 2008 Child Care Update, it was announced that there was a nationwide shortage of the Haemophilus Influenza type b (Hib) vaccine. This shortage continues for 2010 and the California Department of Public Health has issued an updated Special Immunization Schedule (SIS) for 2010, which is available in both [English](#) and [Spanish](#). Please direct any questions you may have to the [Immunization Coordinator at your local health department](#), or your local [Child Care Program Regional Office](#). For current information regarding immunizations, visit the [Immunization Branch website](#).

LARGEST CRIB RECALL IN U.S. HISTORY

Government safety regulators say more than 2.1 million drop-side cribs by Stork Craft Manufacturing are being recalled, the biggest crib recall in U.S. history. For more detailed information visit the [Consumer Product Safety Commission](#) website.

CALIFORNIA CHILDCARE HEALTH PROGRAM (CCHP)

The CCHP has a multidisciplinary team to support child care providers and parents in achieving healthy and safe practices in child care settings. Their website, www.ucsfchildcarehealth.org will make your search for health and safety information easier. Their website will not only introduce you to their projects and services, but it will also provide you with a wealth of resources which you may download free or order for a

small charge. Their materials are designed to be distributed and used in a variety of settings by both professionals and families.

Be on the look-out for updated information in each Child Care Update!

The [January/February issue of Child Care Health Connections](#) is now available on the CCHP website.

New articles being posted to their website this Update are: What is a Child Care Health Consultant and Why are They Important in ECE Settings?, Vaccination Fears, Take a Child's Temperature, Active Commuting and Your Health, Spider Bites, Children with Hemophilia in Child Care Centers, and more...

Also, new Chinese translations of Mini-Posters about Cleaning, Diapering, Gloving, Handwashing and the Morning Health Check have been posted to the website:

www.ucsfchildcarehealth.org/html/healthline/Chinese.html

GET UP AND GET HEALTHY!

Well...the winter holidays are over, and many of us get sluggish this time of year. You may be feeling the results of all of the pumpkin pie with whipped cream, mashed potatoes and gravy, stuffing, candy, and other goodies you have been consuming for the last few months.

Some of us live in warmer climates which welcome outdoor activity, but others live in areas that are still pretty darn cold. Cold, rainy, foggy weather can be a real turnoff for most people so we have a tendency to bundle up and lie around inside where it is warm and eat comfort foods, which is why we tend to gain weight over the winter months. Who wants to go out in nasty weather?

It's no secret that everyone functions better, both physically and mentally, when they get a little exercise—and that includes kids! Active play is an essential part of a young child's life. With a little imagination and creativity, providers and parents can come up with fun indoor ideas for active play during the cold winter months. So make no excuses! GET UP AND GET HEALTHY:

- **Dance and March to Children's Music**

Look in your local library for music CDs that are fun, fast-paced songs that direct kids to stomp, dance, spin and be active.

- **Create an Obstacle Course**

Gather pillows, couch cushions, brooms and chairs to create an indoor obstacle course. Use your imagination to turn everyday objects into exciting obstacles. Pillows can be lily pads to jump on, cushions can be alligators to leap over and tables can be tunnels to crawl under. The variations are endless. Pretend to be different animals going through the obstacle course. A frog would hop the whole thing, a turtle would go very slowly and a snake would slither.

- **Walk at the Mall**
If it's too cold for outdoor time, but you're not snowed in, load up the car and take the kids to the mall. Park at one end and walk laps around the interior. If you have very young children, bring a stroller so they can rest when they get tired. But, don't forget the object is to be sure the kids are getting enough exercise, so encourage them to get up and walk with you.
-
- **Play Hide and Seek**
- **Play a one-on-one game of catch**
- **Blow up balloons and play "Keep Off the Floor"**
-
- **Set up a bowling alley**
Using empty water bottles (or cups or bicycle squirt bottles) and foam balls.
- **Have a sock war or an indoor snowball fight**
Ball up all the socks you can find and you are ready for an indoor snowball fight. Just remember to remove breakables beforehand!
- **Organize a dance contest, or for younger kids, a game of Dance Freeze.**
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- **Plan a "work out" time to do simple exercises with children.**

Keep them age-appropriate. Exercises can be done to music, or you can borrow simple exercise tapes from the public library.
- **Play circle games such as Simon Says, Follow the Leader, or Duck, Duck Goose**
- **Children can pretend to ice skate wearing socks on a smooth floor.**
- **Children love pretending to be animals by making their sounds and movements.**
- **An indoor basketball game can be played with crumpled up newspaper balls thrown into a laundry basket or cardboard box.**
- **Pile up some old blankets and pillows for some soft indoor climbing fun.**

EAT RIGHT FOR LIFE

Exercise is not the only thing that is important for children's physical and mental health. Eating the proper foods and drinking healthy liquids is a must. Eating healthy foods in the proper amounts and regular exercise go hand in hand.

Title 22 Regulations, Section 101227, requires that when child care centers provide meals to children, they shall include, at a minimum, the amount of food components as specified by Title 7, Code of Federal Regulations, which specify the requirements for meals for the age group served. Between meals, snacks shall be available for all children unless limited by dietary restriction as prescribed by a physician. Each snack shall include at least one serving from each of two or more of the four major food groups.

It has been publicized that almost 20 percent of children in California who are between two and five years of age are overweight or obese, and that research shows that the condition is difficult to reverse at adolescence or in adulthood. Research has also demonstrates that taste preferences and lifelong health habits are formed in early childhood years.

Although licensing regulations do not include specific meal plans, as a “Best Practice”, it is a good idea for licensees to encourage children to eat low fat dairy products, fresh fruits and vegetables, and whole grain products.

Below are some very good nutrition resources that can assist in this area:

[American Dietetic Association](#)

[American Dietetic Association Publications on Child Nutrition](#)

[American Academy of Pediatrics](#)

[WebMD](#) (Videos)

[Education.com](#)



SCAM CENTRAL

HAITI EARTHQUAKE SCAMS WARNING

As you are aware, there have been increasing reports about the tragic earthquake in Haiti. While there are many legitimate charitable and relief organizations helping the people affected by the earthquake, including the current effort by the multi-cultural committee in CDSS, it is unfortunate that others may attempt to take advantage of the situation. The California Office of Information Security (OIS) received an alert that there may be an increase in Haiti related spam containing information and providing links to malware and or malware infected sites.

The FBI has issued an alert which contains information regarding phishing e-mail and other criminal activities surrounding the use of the Haiti disaster as an avenue to steal information and/or solicit monetary contributions. The alert and related information

which describes actions you can take to protect yourself and your organization from this type of solicitation are available at the following URL

<http://www.fbi.gov/pressrel/pressrel10/earthquake011310.htm>

The California OIS has also published a monthly newsletter on Social Engineering released in April 2008 which discusses the various attack methods, and ways individuals can defend themselves against these types of attacks. The newsletter is accessible on the OIS website at:

<http://www.cio.ca.gov/OIS/Government/library/awareness.asp#MonthlyNews>

EXTRA! EXTRA! READ ALL ABOUT IT!



CHILD DEVELOPMENT CAREERS, CDC-WORKs Program (Formerly known as TANF-CDC)

The Program

The Child Development Careers (CDC-WORKs) Program is a collaboration of organizations with a common goal to offer the opportunity of a life long career path as an early childhood educator. Through an integrated training program of classes and work experience, participants are prepared to become an Associate Teacher or a Teacher through the California Child Development permit process. Participants receive the highest quality preparation, training and education. Individuals who participate in the CDC-WORKs Program and become part of this important career path will play a key role in improving the quality of care and education provided to young children during their most critical and formative years.

Requirements

Individuals who express a genuine interest in pursuing a career in the early care and education field will enroll at a local Community College (offering the CDC-WORKs Program) and take Early Childhood Education classes. Students must maintain grades of "C" or better in all permit related courses. Students will participate in specially designed activities to achieve educational goals and job skills that may include:

- workshops
- job interviews
- work experience
- cohort meetings

Benefits of Participation

Depending upon students' needs, they may receive the following:

- Education, training and certification in the field of Early Care and Education
- Paid tuition and books
- Course related supplies
- Bus passes, gas cards
- Career counseling, faculty advising
- One-on-one support from an Early Childhood Mentor Teacher
- Membership and attendance at professional meetings/conferences
- CalWORKs work requirement hours
- Parenting skills
- Networking

Eligibility

- Desire to work in the field of early care and education
- Commitment and motivation
- Current or former CalWORKs/TANF recipient
 - This program works in cooperation with the college and county CalWORKs program and current aid recipients will need case worker approval to participate
- Ability to pass fingerprint and background clearance
- US citizen or permanent resident
- Ability to pass TB test clearance

The Foundation website is: <http://foundationccc.org/>

Under the "What We Do" drop down menu, choose "TANF-CDC" for details about the program. Participating colleges are listed there, as well as on an interactive map on the Foundation's home page showing which colleges have each of our programs. Also, on the Foundation homepage in the photo banner toward the top is a link to part one of the documentary, "Portraits of Success", about the CDC WORKs program. Click on the photo of the woman in a gray suit, holding a book.

For more information, contact Leslie Snokes, lsnokes@foundationccc.org

CLOSURE OF CHILD CARE LAW CENTER

After 30 years of one-of-a-kind legal services, the economic downturn has forced the Child Care Law Center (CCLC) to close its office. Concerted and diverse efforts to fund CCLC came up far short of what was needed in order to continue in business. CCLC has provided unique legal services in an effort to make high-quality child care accessible to every child in California. CCLC was the only legal organization in the country devoted exclusively to the complex issues that affect child care. CCLC does

not want California's children to lose their important resources. While it is clear that their current structure isn't viable, they are working hard to find a way for their knowledge, expertise and experience to survive. CCLC is exploring ways to continue their work in partnership with allied organizations.

LICENSED CHILD CARE STATISTICS

Enclosed are the most recent [statistics on licensed child care facilities and capacities](#). Further breakouts by category and location are available.

SUMMARY

If you have questions about items included in this Update, or suggestions for future topics, please contact Gloria Merk, Program Administrator, at (916) 229-4500. You may also visit our internet website at www.cclcd.ca.gov to obtain copies of licensing Updates, office locations, provider letters, regulations, forms, the Licensing Evaluator Manual, or to learn more about licensing programs and services.

Sincerely,

Original signed by Jeffrey Hiratsuka

JEFFREY HIRATSUKA
Deputy Director
Community Care Licensing Division

Enclosures